



04/15/2020

## Living Free Coordinator

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### RESPONSIBILITIES, TERMS AND EXPECTATIONS

LF Coordinator's responsibilities include:

- ~ Coordination and keeping track of group schedules
- ~ Connecting people to the right group and facilitator
- ~ Keeping attendance and reporting it to Krista Waldner
- ~ Communication between Strategies for Life and New Life leadership
- ~ Keeping close communication with facilitators
- ~ Material inventory
- ~ Recruiting and setting up training for new facilitators
- ~ **Committed to integrity, Biblical character and spiritual growth**

Michelle Vortherms is filling in this role as a volunteer. In the future it might become a paid position.

We will hold a review of terms and performance in January 2021, and renew the commitment if New Life Church and Michelle Vortherms agree to proceed.

A handwritten signature in black ink, appearing to read 'Tanya Klimchuk', written over a horizontal line.

TANYA KLIMCHUK

A horizontal line representing a signature, with the name 'MICHELLE VORTHERMS' printed below it.

MICHELLE VORTHERMS